

TOWN OF ORIENTAL, NC
HARBOR/WATERFRONTS ADVISORY COMMITTEE
DRAFT MEETING MINUTES OF 14 APRIL 2016

A quorum being present the meeting was called to order at 1645 hrs. **Present:** Crowley, Thompson, Tierney, Stockwell and Town Liaison Venturi and Town Co-Liaison White. **Absent:** Dail

The meeting minutes of the HWAC meeting of 10 March February were approved by **motion** of Thompson, **seconded** by Stockwell and **approved:** 4-0

The proposed meeting agenda was amended to include under **Old Business** discussion of the Town providing the HWAC with a specific Town email address for HWAC's usage. And adding under **New Business** the following two items: Priority list, and Survey list.

- **OLD BUSINESS:**

1. UPDATE OF DINGHY AND SMALL BOAT DOCK EXTENSIONS.

Crowley re-iterated that we have made preliminary contact with Oriental Yacht Club (OYC-Jonathan Evans) and Oriental Harbor Marina (OHM-Jim Edwards) with respect to extending the dinghy dock. Both organizations voiced concerns (attachment/exhibit 1) with our proposal and we are following up with them. Thompson identified that Tommy Manning was assuming the point of contact for OYC (attached exhibit #1) Manning has identified that OYC Has since September 6, 2001 held an "easement" on specific water surrounding OYC (see Exhibit #1)

Additionally Crowley stated that he had contacted Kayakers Bill Hines and Larry Summers for their input and coordination with the small boat/kayak community (Exhibit #2) Crowley stated there might be a willingness to have a kayak/canoe launcher.

Thompson made a **Motion:** *The Town Manager should set up a meeting with CAMA to discuss our options for expansion at the Dinghy Dock and Small boat Dock*, **Seconded** by Stockwell, **approved:** 4-0

2. DISCUSS HWAC 2016 PRESENTATION TO TOWN COMMISSIONERS BUDGETING RETREAT ANY NECESSARY FOLLOW-UP.

Thompson stated that the presentation was well received by the Commissioners and that they appeared receptive to our request/proposal for a contracted "Dock Master" Crowley stated that he interjected (at the retreat)that perhaps consideration should be given to contracting for two people if we were serious about "coverage" seven days a

week. Commissioner Liason Venturi voiced that she wasn't sure that HWAC had actually proposed that the Commissioners consider contracting for a "Dock Master". Crowley stated that our presentation was focused on that need as we haven't been able to get Town resources for approved upgrades necessary maintenance and maintain

Thompson made a **Motion**: *Request Town to have a Harbor Master/ Dock Master on a contracted basis to perform duties as presented at the March budgeting retreat to perform/accomplish at least the minimum duties presented by HWAC , **Seconded** by Crowley, Approved 4-0*

3. EMAIL ADDRESS FOR HWAC.

Crowley stated that it's in HWAC's best interest to have a Town email account for HWAC's use. Commissioner Venturi and White both so no problem with this happening and Thompson interjected that there should be a separate email account for Harbor Master/Dock Master

NEW BUSINESS

1. PRIORITY LIST

Town Manager has requested that HWAC prioritize work requested of the Town. Thompson has been actively pursuing this and has developed a "Checklist of HWAC Projects dated January 2016. (Exhibit #2) It was determined that the **installation of the ladder at Town Dock #2** was a **safety issue** and should be installed immediately. All the necessary hardware has already been procured and in the Town's possession. It has been determined that: **raising and widening the registration stands, at both Town Docks** is also a **safety issue** as there has already been some injuries reported and therefore should be remedied ASAP. Additionally it should be a priority that: **HWAC/Town meet with CAMA to discuss our options for extending Dinghy Dock and Small boat Dock.**

Crowley noted that Thompson has been very pro-active in advancing HWAC's agenda with the Town Manager and that HWAC members should funnel 'requests' through her. Crowley did voice a concern that we haven't as yet established a prioritization mechanism between/with other Town advisory committees (Parks & Recs, and Tourism) Crowley stated that he intends to attend the next P&R's meeting to discuss "prioritization" between committees.

To recap, current priorities are:

1A Ladder installation

1B Raise and widen registration stands

2 Meet with CAMA re. dock extensions

2. SURVEY LIST

The Town has asked that we provide input of a few questions/queries for an updated survey of residents, visitors etc. as to what they are looking for in Oriental's future. It was HWAC's consensus that, after review of the previous survey questions, that we were satisfied with the same questions being asked.

Thompson took the opportunity to voice her appreciation of the hard work of the volunteers and Town work force that worked so hard in preparing the Town Docks and facilities for the Oriental Boat Show and returning 'North Bound Cruisers" **It is requested that the Town Manager pass on her appreciation to those Town Employees involved.**

- **CONFIRM NEXT MEETING:**

HWAC's next scheduled meeting is May 12, 2016

- **ADJOURN:**

Meeting was adjourned by unanimous vote at 1745

ATTACHMENTS/EXHIBITS

1. Correspondence from Evans OYC and Edwards and Manning, Hines & Summers regarding proposed dinghy dock and Small boat dock extensions
2. Checklist of HWAC Projects- January 2016