

Town of Oriental
Water Advisory Board Meeting
June 30, 2014

The Town of Oriental Water Advisory Board (WAB) held its regularly scheduled monthly meeting on Monday, June 30, 2014 at 1:30 PM. Chairman Jim Barton determined a quorum to be present, and opened the meeting.

PRESENT: Chairman Barton, Members Dave Rittenhouse and Warren Johnson, Town Manager Diane Miller, Public Works Director Drew Cox, Deputy Town Clerk Jayne Beyer

ABSENT: Commissioner Larry Summers and Vice Chairman Jackie Mahan

Mr. Barton expressed congratulations on behalf of the WAB for Drew Cox's recent appointment as Public Works Director and his recent C Well licensing. The Chairman also congratulated Jesse Burgess on his recent licensing as Cross Connection and Backflow Prevention ORC.

The Minutes from the May 27, 2014 were approved by unanimous vote on a motion made by Mr. Johnson and seconded by Mr. Rittenhouse. One change to the draft was made on recommendation by Manager Miller, that being removal of the last sentence, second paragraph, page 2.

Chairman Barton reviewed the qualifications of Joe Bliss who has submitted his application for membership on the WAB. Mr. Bliss brings a wealth of background including licenses for C Well, Distribution and Waste for the State of North Carolina. He was former ORC at Camp Don Lee. However it has come to light, and was noted, that Mr. Bliss may have taken a full time job recently and may no longer be available to the WAB. Mr. Barton has tried to contact him by e-mail and will try to contact him by telephone to determine his interest. No motion was made to recommend Mr. Bliss' WAB membership to the Town Board.

Manager Miller briefed Water System license status. The Town has made excellent progress to date. Public Works Director Drew Cox has passed his C Well School examination and is a licensed C Well Operator. The Manager's intent is to schedule NCRWA Waste Water and Distribution schools for him in the near future. There is a one year requirement before Drew can take the B Well School. Upon his successful licensing, the intent of the Town Manager is for Drew to replace Terry Groome as Town of Oriental ORC. Terry Groome has been briefed on the Manager's plan. Jesse Burgess passed his ORC Backflow and Cross Connection examination and is a licensed ORC. The State has been notified and Jesse has now replaced Ed Riggs as Town of Oriental CC&BF ORC. The Town Manager is considering sending Jesse to Backflow and Cross Connection testing school. That qualification, while not required for the ORC position, would be a desirable qualification for the Town.

Manager Miller provided marked up copies to the O&M Manual draft that she and Drew Cox have reviewed. The WAB agreed to review the changes and work with Town Staff to

develop a new update which will be reviewed at the next meeting of the WAB on July 23, 2014. Mr. Barton agreed to work with the Staff in developing an update to the draft O&M Manual.

Manager Miller then briefed the status of the Cross Connection and Backflow Prevention program. She stated that the DENR certified tester list is largely from Pitt County and that she is working with Ed Riggs and others to get a local list generated. She then provided copies of information she had obtained from the City of Durham including an easy to follow flow chart that city uses to outline program procedures. She stated her intent to make Town procedures more easily followed similar to what has been developed by Durham. Mr. Barton pointed out that the testing form used by Oriental is identical to Durham's as is the application form. He noted that we had worked with Durham when developing our program and that the manual we developed and which was approved by the Board of Commissioners follows the EPA recommended format. The WAB agreed with the Town Manager that ease of use by customers and staff should be a priority. The WAB agreed to review her recommendations. The WAB will be prepared to discuss potential changes to the Town documents at its next regularly scheduled meeting in July. Mr. Johnson asked if the Town now has a list of testable devices and their owners. Manager Miller stated that it did and that it would be distributed to the WAB members. Chairman Barton noted that in addition to listing currently installed devices, we should also note where devices should be installed that are not currently installed, as well as a listing devices installed but no longer in use. Mr. Barton further stated his continuing concern that until we notify the owners of testing requirements and provide a list of certified testers, the Town carries potential liability for backflow should it occur. We should get on with that notification as soon as possible.

Other business was discussed. Mr. Barton highlighted the next PWS Washington regional meeting scheduled for July 29th at Beaufort County Community College. Manager Miller stated that they had already sent in the registration form. Additionally, Manager Miller briefed the generator situation at the Water Plant and that it is running. Director Cox briefed the WAB that an engineering firm is now working with the Town to determine solutions for Water Plant moisture accumulation, runoff and discharge. He also stated when asked if this firm would be working with the Town on the creek discharge issue near Mr. Crowley's property. He said they would be.

There being no further business to discuss, Chairman Barton expressed his appreciation to Manager Miller and the Staff on progress made to date on the Public Water System. There being no further business to discuss, Mr. Rittenhouse made a Motion to adjourn the meeting. Member Johnson seconded. Motion passed 3-0.

The meeting was adjourned at 2:17 PM. The next WAB meeting will be held on Tuesday July 23, 2014 at 1:30 PM.

Jim Barton, Chairman

Jayne Beyer, Deputy Town Clerk