

Special Meeting
Town Board and Proposed Water Board Advisory Committee Meeting
August 16, 2013

A Special Meeting was called to discuss the Water Board on Friday, August 16, 2013 at 10:30 AM.

PRESENT: Mayor Sage, Commissioners Johnson, Bessette, Venturi, Summers, Styron, Town Manager Cutler, Administrative Assistant Beyer, Jim Barton, Larry DeChesser, public

The meeting was called to order at 10:30 AM by Mayor Sage.

Mayor Sage opened the meeting for discussion by stating that the Town of Oriental was the only municipality in Pamlico County to maintain its own water plant.

Commissioner Johnson was introduced as the Board Liaison to the Water Board. Commissioner Johnson has met with ORC Terry Groome, along with Jim Barton, Bill Arndt, Glen Snader with SRS and representatives from the Public Water Supply. The purpose of this meeting was to formulate a plan to move forward with updates, upgrades and maintenance to the Plant. Commissioner Johnson then introduced Jim Barton to present his findings while at the Plant.

Mr. Barton provided a handout outlining the current status of the plant, what will be required as to compliance reports and other reporting requirements. Copy of same is attached to these minutes.

Mr. Barton noted that no maintenance manual is currently accessible at the water plant to guide in making repairs. Mr. Barton is creating a new O & M and Preventive Maintenance Manual to be used at the plant. During his visits to the plant, Mr. Barton also determined that the system is not working as designed, and the humidity is too high. Improvements, upgrades and repairs are underway, however, and these problems should be resolved as a result of these improvements and repairs. It was noted that Town Manager Cutler had a list of repairs that needed to be made, and that the humidity issues were being taken care of via a dehumidifier process within the plant. Relocation of the electrical control panels into an adjacent room is strongly suggested to prevent failure due to high humidity.

Town Manager Cutler then gave a brief summary as to from where the Town water supply originates, and the process it must go through to be deemed safe and satisfactory for human consumption. Commissioner Summers inquired as to the ORC Terry Groome's area of responsibility at the Water Plant. Town Manager Cutler explained that there is a written contract between the Town and Mr. Groome. Mr. Groom, in accordance with the State code, is responsible for Standard Operating Procedures and Operation and Maintenance of the plant.

Commissioner Styron left the meeting at 11:30 AM.

Members of the public were then allowed to voice their concerns over water quality and state of the plant. It was recommended that periodic flushing of the hydrants in town would alleviate discolored water, silt and sand in toilet tanks and calcification problems residents are experiencing. There were two volunteers who asked to be added to the committee, Jackie Mahan and Bob Maxbauer. Commissioner Johnson stated that Bill Arndt has resigned from the committee.

It was suggested to maintain a schedule of maintenance and assign accordingly to staff. Monthly reports of such maintenance would be completed. These reports would then be furnished to the Town Manager to be included in the Manager's Report each Town Board meeting.

MOTION: A Motion was made by Commissioner Summers to create an ad hoc committee, the Water Board Advisory Committee consisting of the following members: Jim Barton, Town Manager Wyatt Cutler (Ex Officio member), Larry DeChesser, Jackie Mahan, Bob Maxbauer, Dick Moat, and Commissioner Warren Johnson. Motion seconded by Commissioner Johnson. Motion passed 4-0.

It was suggested that the Chairman of this newly formed committee not be a Commissioner.

There being no further business, Commissioner Venturi made a motion to adjourn. Meeting was adjourned at 11:50 AM.

Wyatt Cutler, Town Manager