

# Tab 12



## ORIENTAL PLANNING BOARD WORKSHOP MINUTES

Wednesday, October 18, 2023, 3:00PM  
Oriental Town Hall – 507 Church Street, Oriental, NC

**CALL MEETING TO ORDER AND ESTABLISH QUORUM:** At 3:00PM, Chair DeWeese calls meeting to order. Member-elect Strickland was not available for this meeting. Member Crothers was also not available.

**APPROVAL OF THE AGENDA:** Chair DeWeese notes absence of Public Comment Section- need to add that under approval of agenda. Member Rasmussen makes the MOTION to approve the agenda as amended, VC Quigley seconds. 3-0.

**Chair DeWeese adds discussion on procedure:** Chair DeWeese reiterates that we need to be able to record the discussion for Minutes purposes and speaking over each other does not help. Also, sidebars in the audience are distracting and degrade the audio portions- please refrain.

**APPROVAL of September 2023 Minutes:** VC Quigley makes a MOTION to approve September Minutes. Member Rasmussen seconds. 3-0.

### **PUBLIC COMMENT: OLD BUSINESS.**

**Comprehensive Land Use Plan :** Matt Jones submitted edits to Chair DeWeese- mostly grammatical- she will take a look.

Greg Bohmert asks that language be included that states that this is a guiding and advisory document only, and is not Ordinance nor law. Chair DeWeese notes NCGS 160D-501 indeed notes that this document is advisory in nature.

Discussion about language having been added to hit the marks on grant applications- looking toward the next ten years.

Dan Forman notes this is very comprehensive and detailed- not what intended to be.

Breana Litzenberger notes this is a good plan- we need to be mindful of the scope.

Note to identify Village vs Town

Allison will make the changes immediately and forward draft to Manager for posting for the Public Hearing scheduled for 11-14-23.

### **NEW BUSINESS**

**SUP request for Art Studio in R-1(Brooks):** forward request to TB for Public Hearing on SUP- will address once meeting scheduled. Note to contact Ms. Brooks when discussion and hearing are scheduled. Questions to be asked concern parking availability and group size limits.

**Multi-Zoned Parcel on 807 Broad- looking to potentially rezone-** ½ is R-3 (Midyette St side) and ½ is MU (Broad St side.) no paperwork YET.

**NON-AGENDA ITEM:** Allison brings up the potential for software that tracks ArBnB, VRBO, other services to be able to accurately count STRs in Town to ensure compliance with Occ Tax.

### **ADJOURN:**

Next Meeting scheduled for November 15, 2023, 3PM.



## ORIENTAL PLANNING BOARD MINUTES

Wednesday, November 15, 2023, 3:00PM  
Oriental Town Hall – 507 Church Street, Oriental, NC

**CALL MEETING TO ORDER AND ESTABLISH QUORUM** Chair Allison DeWeese calls the meeting to order with a quorum. All present except VC Quigley. VC Quigley arrives at 3:35PM. Encourages public to sign up on sheets near door.

**Swear in** New Member Linwood Strickland. Manager Miller swears in new member Linwood Strickland.

**APPROVAL OF THE AGENDA** Member Crothers makes the MOTION to approve the Agenda. Member Rasmussen seconds. 4-0.

**APPROVE MINUTES FROM SEPTEMBER 2023** Member Crothers makes the MOTION to approve the Agenda. Member Rasmussen seconds. 4-0.

### **PUBLIC COMMENT:**

- Michelle Brooks: SUP applied for in October. On the agenda and not notified. (Manager explains that TB did not schedule the PH, and so the Planning Board would hear this again. TB is talking about revising the SUP process, due to that, they did not set the meeting. Chair allows that conversation to continue. **SUP request for artist studio in R-1 (moved into Public comment section)**)

Ms. Brooks declares not a business- not for profit, only as a hobby. Produces nine (9) letters from all those who would have been served certified notification that they have no issue with the practice at her home of art instruction. Questions whether or not she really needs an SUP- not really a business- funds changing hands are to pay for supplies used.

Chair DeWeese asks Ms. Brooks to describe “small group” Ms. Brooks says 1-3, once a year she does a fundraiser for the Arts Society.

Martin Barrow agrees that perhaps this situation is not covered by the TPU and the SUP process. A hobbyist is different than someone who provides service at cost. Asks the Board to reconsider the need for an SUP.

Manager also notes- Arts, Instructional in an R-1 does require a SUP. The last Board specifically looked at art instruction in an R-1 zone. Capacity for parking is there. Manager cannot move forward without consensus- good arguments made. If the Planning Board decides an SUP is not required, the Manager will defer to that decision. Manager shows the property on the screen.

Chair chooses to adjust agenda to continue with this subject. Commissioner Roe for Commissioner Price notes there is another instructor in town doing the same thing with mosaics.

Mr. Barrow also speaks to the necessity of an SUP for a hobbyist. As a Planning Board member, they discussed all of the GMO TPU- parking was a long discussion- concerning you can have as many

cars there as this would produce. GMO was not designed to govern this. You have an opportunity to move this forward. If it does not meet the GMO, do away with the application.

Angie Propst also speaks as a member of Arts Council, to other residents running Avon, Pampered Chef, other art workshops, piano lessons. Manager notes there is a difference between pampered chef and making pottery at cost- those costs go to materials and piano upkeep. Pampered Chef is, indeed, a for-profit business. She does not make the rules, but that's exactly how the rules read. While we have no appetite for trying to regulate such, it is not the same as what we are discussing today.

Manager notes two issues. Perhaps the Manager misunderstood the application and the other is the GMO. You could do away with the SUP, and Ms. Brooks can do instruction in her home. The second is the GMO- This is what the book says- these are the rules others create, I enforce. I moved it to the closest item. Reality- is the cost covering the materials- question is "Is this a business that is turning a profit?" This does not sound like that to me. However, this is standing at the top of the slippery slope. Where do you draw that line- especially in an R-1. If not a for-profit business, do away with the SUP and have this conversation at a later time concerning the divisions in the TPU.

Chair DeWeese: covering cost is not making a profit. An art center is open to the community- to me, that is not this- not open to the public. We have no regulations about hobbies. Member Crothers says there is nothing less offensive than an art studio and she should not be penalized for attempting to do the right thing. Chair DeWeese makes a MOTION to withdraw the SUP for the art studio. Member Crothers seconds. 5-0. Manager notes the SUP fund would be refunded in the next batch of checks.

## OLD BUSINESS

- **Comprehensive Land Use Plan** : Public Hearing Nov 14, 2023 result. Town Board was sent back again for revision- to make sure this is advisory and guidance only. Add that language.

Article I Section 5 to influence GMO- remove (next time we revise GMO)\*\*\*

Remove all of the participants that did the original and those who adjusted it.

Remove responsibilities to one section.

Discussion about this related to CAMA LUP- separate documents because we HAD separate documents.

City Data reference to be removed.

Member Crothers makes a MOTION that language be added/subtracted as discussed and forwarded to TB. Member Strickland seconds. 5-0.

## NEW BUSINESS:

- **Multi-zoned parcel on Broad St** – rezoning request forward to Town Board to schedule a Public Hearing and go through the motions for advertising a public hearing. You have old records on previous requests from the same property that were dropped. One of the issues is an easement through the middle, activity on the R-3 that is MU and previous objection to outlet on Midyette St. Issue also about that blocked access. Manager is not confident that we can block access to a Town Street. That is a legal question. Chair

DeWeese makes a MOTION to send forward and request a public hearing. Member Strickland seconds. 5-0.

- **SUP for STR fell through cracks and was not brought forward.** Castellegrno request to be forwarded to TB to set Public Hearing . Chair DeWeese makes a MOTION to forward to the TB for scheduling PH for STR. Member Crothers seconds. 5-0.
- **Survey that requires movement of property line:** 3011 Maritime/3013 Maritime- line to be redrawn and both remain conforming.
- **Inquiry to Water St combo use:** rental property on top, commercial below. Cheat sheet requires 5K sqft per unit- one residential unit, one commercial unit. Lot only 7300 sqft.

**NON-AGENDA ITEMS / PUBLIC COMMENT:** Member Crothers will be out of place (leave of absence) December through March- excused.

Chair discusses potential for software that captures data for short term rentals- looking at developers- we do not need the bells and whistles all pretty- we just need utility.

As a Board, we have access to Planning lessons- please look at your calendars for a time when we can go through these.

Manager reminds of Dec 1 Christmas appreciation party- RSVP to Tammy.

**ADJOURN:** Member Rasmussen makes a MOTION to adjourn. Several seconds. Chair

DeWeese adjourns the meeting at 4:34PM. **Next Meeting scheduled for December 20, 2023, 3PM.**

## Minutes 10.17.23 Tourism Board

Present: Marsha Paplham, Laura McDonald, Linda Hoff, Frank Roe

Seed money has been requested of the Tourism Board by the Oriental 125<sup>th</sup> birthday committee. The possibility of \$600-\$700 may be available to the 125<sup>th</sup>.

Bonnie-Beautification is requesting monetary assistance for a sign at the dog park.

The ledger was reviewed. There were questions regarding the numbers. Marsha will discuss with Tammy.

Marsha spoke with WCTI12 regarding in kind advertising. A package will be presented regarding coverage for Boat Show, Croakerfest and Ol' Front Porch. A press release for the Spirit of Christmas can be a part of the community calendar.

Tourism Board will not approve of the theater charging patrons, or performers, for the play at the 125<sup>th</sup>.  
Side Note: At the Theater Committee meeting it was established that the theater will not charge patrons admissions. Donations will be accepted for the History Museum. The Theater will not charge the performers if all parts of the contract are fulfilled.

We did not have the updated Comprehensive plan. There were no changes we felt were necessary from the Tourism Board

## PARKS AND RECREATION 11-14-23

Attendees: Vicki Rasmussen, Eileen Price, Marsha Ostendorff, Janice Coakley, Allen Price

Public: Jim Blackerby

Minutes read/accepted.

### OLD BUSINESS:

- Sign for Recreation Park. Waiting for final design and price quote. Commissioner Crosser will provide.
- Recreation Park sun shade. Decision was made to hold off and re-install in the Spring. Manager Miller will store the sun shade until then.
- New playground equipment at Lupton. Order to install and remove old is in with Manager Miller.
- Access ramp into Lupton Park. Committee agreed the best route to take is to let Manager Miller make an access for "town use" in the park under drainage category.
- Holes in dog park. It was discussed that we need to just report any holes to Manager Miller and she would ask the staff to fill in.
- Bocce Ball Court proposal. Further discussion needs to be held with Manager Miller based on the question of insurance liability with the Special Olympics. Vicki to follow up with Manager Miller.
- Horse Shoe Upgrade. Discussed in committee the upgrade requirements which are minimal. Vicki will submit to Manager Miller a list of supplies needed. Expected expenditures around \$200.
- Memorial Chairs. It was discussed. Any new memorial chairs will have to come through the committee and be placed either at Town Hall or other parks as Lou-Mac is full.

### NEW BUSINESS:

- Spirit of Christmas report from Michelle. Successful, what do we need for next year, etc.
- Pickleball sub-committee report by Eileen Price.
- Work hours for October
- Welcome official new member to committee Kim Langson