



Public Works Laborer I REVISED

Public Works Laborer I –Job Description

A Public Works Laborer I is responsible for the operation of a variety of construction and maintenance equipment and for performing manual labor activities as needed and/or required by the Public Works Department. Laborers in this position class also work in park maintenance, as sign crews, water system crews, and in other related areas.

The position requires operation of Town-owned vehicles, such as pick-up trucks, backhoe, etc. as required.

The operation of power tools and equipment, such as mowers, chain saws, air compressor, etc. when required is also necessary. The candidate will be required to inspect and repair Equipment as required by department procedures as well as be able to make repairs.

The applicant will mow grass, prune trees and hedges, and plant flowers and trees as required. There is a requirement to clean garage areas and park facilities, as well as clean up litter and empty trash cans.

Assistance in the maintenance of the water system and making repairs and/or conducting routine maintenance procedures is required. Sweeping and cleanup of debris and materials from the roads will be required as well as vegetative debris removal. Conducting other job related duties is required.

Requirements for the position of Public Works Laborer I

A valid North Carolina State driver's license is required as well as knowledge and ability to operate town owned vehicles and equipment, such as dump beds, backhoe, power tools, chain saws, air compressor, etc.

The ability to understand and follow written and oral instructions and work independently is required.

The candidate will be required to perform heavy manual labor, including lifting heavy Objects and working in all type of weather conditions. Must be able to perform the physical aspects of the job, including sitting and standing for periods of time, lift, pull push and carry weight of 50 lbs, work at heights up to 20 feet, work around solvents, fuels, compressed gases, toxic gases, strong odors, dust, pollen, and heavy equipment. Experience operating heavy equipment is preferred.

Safety procedures and practices are required, as well as wearing safety equipment. A good working relationship with coworkers and the general public is a necessity. The candidate must be able to be called out for emergencies such as floods, downed trees, etc. and must be knowledgeable in a variety of semi-skilled and skilled maintenance tasks.

Must be able to read and understand maintenance schedules and manuals, legal requirements, and regulations and safety manuals. Must be able to prepare/present written/typed materials including staff reports, work orders and other documents. Must be able to maintain inventory and maintenance systems. Must be able to pass background check and drug screening.

Starting Salary: \$18-\$20 DOQ

This position will be a 40 hour/week position.

WE WILL ACCEPT APPLICATIONS FOR THIS OPENING at Town Hall, or emailed to manager@townoforiental.com, or faxed to 252-249-0208. Applications are available at www.townoforiental.com under residents>online forms.