

# Tab 2

# Manager's Report

Period Covered May 1- May 26, 2024

Submitted by: Diane Miller, Manager

- Financial report attached –
- New Deputy Finance Director
- Need new representatives for Flood Mitigation update. Currently Diane, Bill Marlowe, Bill Kepp, Allen (if necessary)
- UAL removal
- May 22, 6:00PM Hurricane prep- NWS, Radio Operators
- Interviews happening for Public Works
- ~~NCCF using Board room June 11, 8-3, conducting training for a gear research project in the shrimp trawl fishery, testing the Wing Trawl System. Postponed~~
- Heat Advisory Plan recommended by FEMA.
- Lot clearing contracted from THIS year's budget
- Copier in place.
- Budget Amendment June 27- Tammy's last employee day- July 1 she becomes a contractor.
- June 28- Town Hall closed for year end turnover.
- Application for permit from Point Pride.
- Legal agreement approved last meeting
- Late additions:
  - Dock grant not funded
  - Janice Cox resigned BOA
  - NC Heat Awareness
  - Additional funding for water project

## **Project updates:**

State Allocation- Water System Rehab- Commissioner Crosser

1	Town of Oriental Monthly Budget Report- MajorFunds Only						92 % of Fiscal Year Completed May 2024	
2	General Fund	Budgeted 2024	YTD 2024 May	%	YTD 2023 May			
3	REVENUES							
4	Property Tax	\$545,000.00	\$543,884.30	100%	\$536,160.91			
5	Sales Tax	\$240,000.00	\$219,772.28	92%	\$214,712.57			
6	State-Shared Revenues	\$76,650.00	\$37,560.81	49%	\$36,529.05			
7	Solid Waste Fees	\$182,150.00	\$160,664.40	88%	\$125,868.50			
8	Development Permit Fees	\$4,500.00	\$16,625.00	369%	\$6,680.00			
9	DMV Tax	\$33,985.00	\$31,139.58	92%	\$26,573.54			
10	Grant Revenues	\$5,034.00	\$5,034.00	100%	\$113,511.00			
11	Other Revenues		\$930.89		\$19,807.79	FEMA		
12	Interest Earnings	\$2,500.00	\$9,197.42	368%	\$8,730.85			
13	Appropriated Fund Balance	\$132,148.00	\$0.00	0%	\$0.00			
	<b>TOTAL G/F REVENUES</b>	<b>\$1,323,797.00</b>	<b>\$1,111,755.53</b>	<b>84%</b>	<b>\$1,196,343.70</b>	entered		
14	EXPENDITURES							
15	Legal	\$7,500.00	\$5,200.00	69%	\$11,180.00			
16	Administration	\$420,259.00	\$403,611.80	96%	\$333,494.26			
17	Police	\$134,960.00	\$129,680.66	96%	\$124,236.49			
18	Public Works	\$447,489.00	\$325,101.22	73%	\$283,016.63			
19	Sanitation	\$205,160.00	\$175,165.79	85%	\$151,724.31			
20	<b>TOTAL EXPENDITURES</b>	<b>\$1,323,797.00</b>	<b>\$1,128,654.93</b>	<b>85%</b>	<b>\$1,289,044.08</b>	admin fees to be moved		
21	Water FUND	Budget 24	Actual 30May24	%Budget	Bal 30May23			
22	WATER REVENUES							
23	Water Collections	\$302,000.00	\$288,224.91	95%	\$292,263.15			
24	All other Water revenue	\$41,650.00	\$48,102.97	115%	\$46,164.64			
25	<b>TOTAL REVENUES</b>	<b>\$343,650.00</b>	<b>\$336,327.88</b>	<b>98%</b>	<b>\$338,427.79</b>			
26	EXPENDITURES							
27	Administration	\$158,712.00	\$90,622.03	57%	\$127,789.56			
28	Operating	\$184,938.00	\$184,730.06	100%	\$159,012.82	salt pipe, water tap ORC		
29	<b>TOTAL EXPENDITURES</b>	<b>\$343,650.00</b>	<b>\$275,352.09</b>	<b>80%</b>	<b>\$286,802.38</b>			
30	<b>Current Month Summary of cash accounts</b>	<b>Last year FYE</b>	<b>Last Month</b>	<b>Current Month</b>				
31	<b>GENERAL FUND Reg checking</b>	\$425,947.08	\$523,197.28	\$377,951.30				
32	Fund Balance G/F	\$1,342,129.00	\$1,015,243.71	\$1,015,243.71				
33	NCCMT GF	\$242,763.00	\$251,370.00	\$251,370.00				
34	<b>WATER FUND Reg Checking</b>	\$196,703.00	\$306,083.78	\$314,375.12				
35	Water- NCCMT	\$51,426.00	\$53,902.00	\$53,602.00				
	Water Fund Balance	\$349,047.00	\$594,047.00	\$594,047.13				
36	<b>OTHER FUNDS (Capital and Special Revenue) '</b>				<b>YTD 2023 OCC</b>	<b>YTD 2024 OCC</b>		
37	Occ Tax- Waterfront enhancement	\$223,032.00	\$150,348.46	\$152,126.76	\$18,013.50	\$18,101.05		
38	Occ Tax - Parks and Recreation	\$0.00	\$5,389.00	\$6,100.42	\$0.00	\$6,100.42		
39	Occ Tax - Tourism	\$72,011.00	\$72,162.74	\$73,229.76	\$18,013.50	\$12,000.41		
					<b>\$36,027.00</b>	<b>\$36,201.88</b>		
40	Capital Reserve	\$26,603.00	\$59,103.52	\$59,103.52		Police and PW + Police EOY		
43	Powell in First Citizens	\$7,735.00	\$54,066.00	\$54,066.00				
44	NCCMT Powell	\$64,159.00	\$66,434.00	\$66,434.00				
45	<b>Central Depository Cash</b>	<b>\$1,076,997.00</b>	<b>\$1,199,997.00</b>	<b>\$1,056,165.94</b>				



**NORTH CAROLINA**  
DEPARTMENT OF STATE TREASURER

STATE TREASURER OF NORTH CAROLINA  
DALE R. FOLWELL CPA

*Dale R. Folwell, CPA*

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STATE AND LOCAL GOVERNMENT FINANCE DIVISION  
AND THE LOCAL GOVERNMENT COMMISSION

May 17, 2024

Dear Local Government Official:

The staff of the Local Government Commission has recently reviewed data from audited financial statements submitted by local governments for fiscal year 2023 and analyzed other information related to their financial health and fiscal management practices. I am pleased to notify you that based on our analysis, Oriental will not be included on the fiscal year 2023 Unit Assistance List.

We commend you and your staff on the efforts you made to achieve this goal. We encourage you to continue to maintain the practices that have led to this accomplishment and to look for opportunities to continue to improve your financial health and fiscal management practices.

Our staff is available to provide guidance or assistance as you continue your work to adhere to the requirements of the [Local Government Budget and Fiscal Control Act](#). Please do not hesitate to contact us at [slgfd@nctreasurer.com](mailto:slgfd@nctreasurer.com) or 919-814-4300.

Sincerely,

*Kendra B Boyle*

Kendra B. Boyle, CPA, CIA

Director, Fiscal Management Section

State and Local Government Finance Division



NC Department of Public Safety  
EMERGENCY MANAGEMENT

Roy Cooper, Governor

Eddie M. Buffaloe Jr., Secretary  
William C. Ray, Director

25 May 2024

Ms. Diane H. Miller  
Town Manager  
Town of Oriental  
507 Church Street  
Oriental, NC 28571

Dear Ms. Miller,

Thank you for your application to North Carolina Emergency Management (NCEM) for the Emergency Management Disaster Relief and Mitigation Fund.

At this time, we regret to inform you that your application was not selected for funding.

We greatly appreciate your hard work in developing your project and application. While we were unable to provide support to your project, we hope that you will watch for potential new opportunities and will consider applying again in the future.

If you have any questions please contact Mr. Jeff Welker, NCEM Long-Term Recovery Grants Manager, directly (984-222-4159 or [Jeffrey.Welker@ncdps.gov](mailto:Jeffrey.Welker@ncdps.gov)).

Thank you for the continued partnership and for your work to improve the resiliency of your community.

Respectfully,  
DocuSigned by:

*William C. Ray*

William C. Ray

Director & Deputy Homeland Security Advisor  
North Carolina Emergency Management



## Diane Miller

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**From:** Janice Cox <janicejoynercox@gmail.com>  
**Sent:** Wednesday, May 29, 2024 2:17 PM  
**To:** Joe Valinoti; Diane Miller  
**Cc:** Town Manager  
**Subject:** Board of Adjustment resignation

Good afternoon, Joe & Diane,

Recently, I made the decision to relocate to Winston-Salem, NC, to be closer to my children and my grandson. Although I have loved my time in Oriental and I will be sad to leave this beautiful place behind, it will be wonderful to be closer to my immediate family.

Therefore, I am tendering my resignation from the Board of Adjustment. I sincerely thank you for the opportunity to serve our Village and appreciate your contributions to the welfare of this community.

All the best for your continued success,

Janice

## Diane Miller

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**From:** Davidson, Alison <alison.davidson@deq.nc.gov>  
**Sent:** Friday, May 31, 2024 12:15 PM  
**To:** awhite@nclm.org; Miller, Diane  
**Cc:** Smith, David A; Hubbard, Mark  
**Subject:** Town of Oriental Funding Offer Request  
**Attachments:** image001.png

Good afternoon Ann and Diane,

It was nice speaking with you this morning, Ann. To summarize, Senate Bill 508 became law on May 15<sup>th</sup> and it is now Session Law (S.L.) 2024-1. The new law reduces the DWI administrative fee from 3% to 1.5% for the S.L. 2023-134 direct appropriations. This means the Town of Oriental's direct appropriation available for projects increases from \$5,335,000 to \$5,417,500. To date, we've received a Request for Funding (RFF) form from The Town of Oriental requesting \$5,335,000 and we've issued a Letter of Intent to Fund for the "Water Systems Improvements" project (Project #: SRP-D-134-0031).

As a result of the S.L. 2024-1 administrative fee changes, the Division plans to issue a funding offer and add the extra 1.5% amount (\$82,000) to the amount requested in the RFF (\$5,335,000), resulting in a Total Offered Amount of \$5,417,500.

David Smith is our new contact for the S.L. 2023-134 direct appropriations and he'll be drafting the funding offers for these projects. I've included David on this communication.

David - Diane Miller is the Town Manager for the Town of Oriental and Ann White is with the North Carolina League of Municipalities. Ann called on the Town's behalf stating that the Town is ready to proceed with their project and is requesting their funding offer as soon as practical.

Thank you,  
Alison

**Alison Davidson** (*she/her*)  
Environmental Program Consultant  
Division of Water Infrastructure, Operations Unit  
North Carolina Department of Environmental Quality, Asheville Regional Office  
Office: (828) 296-4655 | Main Switchboard: (828) 296-4500  
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