

TOWN OF ORIENTAL, NC
HARBOR/WATERFRONTS ADVISORY COMMITTEE
MEETING MINUTES OF 10 DECEMBER 2015

A quorum being present the meeting was called to order at 1635 hrs. **Present:** Crowley, Thompson, Tierney and Town Liaison Venturi. **Absent:** Stockwell, and Town Co-Liaison White.

The November 12, 2015 HWAC meeting minutes were discussed, corrections made and **Motion** by Thompson to approve as amended, **Seconded** by Crowley, **Vote:** 3-0

OLD BUSINESS:

Agenda item 1: Oversight of Town Dock facilities -checklist

Crowley presented copies of draft check lists, (Attachment/exhibit 1 attached) and noted that these 'check-lists' are for our members that will be performing "oversight" and allow us to maintain uniformity in what we are looking for and at. Crowley stated that he would get with Town Manager to ascertain what level of detail should be provided when discrepancies are identified and establish a consistent reporting format. Crowley asked from some input/clarification with respect to the facilities as follows:

Fishing Pier: Crowley stated that he could not find any information on the Town's web site that identified the Fishing Pier with the exception of in "Things to Do" ..*take a stroll from Lou Mack Park out onto the pier...* It was also identified that the minimal railing lighting is not operable/powered, however there are solar lights on the decking as you proceed out onto the pier. Venturi stated that the solar lights basically replaced the railing lights and that they were procured from Inland Water Provision Co. Tierney asked if there were any "regulations" pertaining to the fishing pier, including hours of use etc. and no one knew of any. Tierney stated that he would verify whether the solar lights were still functional and also raised concerns with safety if/when used at night. Tierney also questioned the adequacy of the fishing line receptacle. Thompson stated that she believed it was provided by volunteers and made to be in compliance with CAMA. Crowley stated that since Thompson is reviewing Chapter E Town of Oriental Docking Facilities for possible revisions that perhaps the Fishing Pier might get included.

Town Dock #1: Crowley stated that the left side of the Hodges Street bulkhead only has three mooring cleats and questioned just where our jurisdiction ends/begins. Venturi stated that basically the area of the bulkhead in the vicinity of the front pilings of Oriental Marina & Inn's slips was given/transferred to the marina.

Dinghy Dock: There is a bench, chained to the railing, on the deck that is between S. Water Street and the actual dinghy dock. The bench has a dedication/memorial plaque on it (probably donation). No one seemed to know it's background. Crowley stated that he would get with the Town manager and ascertain whether the Town actually has a key to the lock and if so Crowley would take the bench home, pressure clean to restore with an appropriate stain if Town had no problem.

Small Boat Dock: Crowley asked for clarification of who "owned" Porta-Potti, and the picnic table/bench in the area. Thompson stated that "ownership" of both is the Towns

Agenda item #2: Status of Town Dock #2 Facilities:

Thompson stated that the facilities would have a ribbon cutting/ opening Friday (11 Dec. 2015) in time for the Spirit of Christmas festivities. There was still a little work to be done; painting and a 20 minute timer in the pump-out operating cycle circuit (this will preclude the pump-out from being left on/running continuously). Thompson also stated the Town was still working on getting the ladder installed at Town Dock #2 and noted that all parts for the installation are available.

Thompson also took the opportunity to briefly discuss the painting of the docking facilities fascia boards, including appropriate section of the concrete bulkhead at Hodges Street in night glow paint to allow visitors to easily identify our public facilities.

Agenda item #3: Status of Power To Vicinity of Town Dock #1

Crowley identified that power is available at the power pole, there is a meter and a few 120v electrical outdoor outlets. Thompson stated that power would be available as needed for the Spirit of Christmas activities.

Agenda item #4: Status of "Key West Style Signage:

Thompson stated that the special signage board is ready to be picked up (New Bern) and that she will be delivering it to Crowley to cut out the 20+/- signage "arrows". Venturi mentioned that prior to the actual "signage" going onto the arrows that representative of Tourism, Parks & Recreation, and HWAC get together to finalize/concur on the actual "signage" before literally going to print.

Agenda item #5: Status of Dinghy and Small Boat Dock Extensions

Crowley stated that no progress has been made. That we would make an effort to contact CAMA the first of the year. Venturi suggested that before contacting CAMA we should approach the property owners on both sides (Oriental Yacht Club, Oriental Marina) to determine whether they would be receptive or not to our proposal to extend the Dinghy Dock. With respect to the Small Boat Dock; Crowley stated that our proposal for expanding/extending the floating dock might not fit the needs of our Kayakers. With respect to the docks.

NEW BUSINESS:

Item #1:

HWAC (CROWLEY) RECEIVED AN EMAIL FROM CAMP CAROLINE (JANE ALLIGOOD, CHAIRMAN OF THE CAMP CAROLINE COMMITTEE) STATING THE FOLLOWING: " We have received a Bate Grant. The title of the grant is "Preparing For The Partnership". The grant request was to promote community involvement between Camp Caroline and the residents of Pamlico County. The completion of the Lee Building affords Camp Caroline the opportunity to become a better community partner by providing indoor cultural and recreational space for programming on our campus. We would truly appreciate your help with our planning. We do not want to duplicate services. Our plans so far Include providing a family friendly movie once a month and hopefully speakers who will provide information on timely topics. We would love for you to see our facility and ask that you help us plan to become part of the community. If you have questions, please feel free to call or email me. I look forward to meeting and working with you. If you cannot attend this meeting but would be interested in helping with this project, please give me a call or email and we can set up something at a separate time." I was unable to attend but Lisa Thompson did attend in my Ce and will report.

Thompson did attend the meeting/presentation and stated that the Camp Caroline facilities are impressive and that they truly are looking to engage with their surrounding areas/communities for the mutual benefit of all. They have facilities (gymnasium, pool, rental cottages etc). They are considering having a "Movie Night", also

having guest speakers on the topics of interest to our communities, life styles etc. It was identified that being a church affiliated "camp" that no alcoholic is allowed on the properties. Lisa suggested that anyone interested should stop by their entrance and that they probably could be shown around and provided with appropriate literature.

Item #2

DEFINE WHETHER HWAC'S SHOULD HAVE A PROTOCOL (RULES OF PROCEDURE) FOR IDENTIFYING CANDIDATES TO FILL VACANCIES ON OUR ADVISORY COMMITTEE TO TOWN COMMISSIONERS FOR SELECTION/APPOINTMENT WHEN RESIGNATIONS OR TERM LIMITS OCCUR. (ALL)

AT PRESENT A QUESTIONNAIRE WAS DEVELOPED (BASICALLY FORMALIZING THE CONCEPT THAT WAS VERBALLY TRANSMITTED TO PEOPLE THAT CONTACTED TOWN HALL WHEN THEY 'ADVERTISED' POSITIONS AVAILABLE ON THE NEWLY FORMED HWAC) ASKING CANDIDATES TO COMPLETE AND RETURN TO TOWN HALL, AT WHICH TIME I FELT THE MEMBERS OF THE HWAC WOULD REVIEW CANDIDATES AND MAKE A RECOMMENDATION TO THE COMMISSIONERS (DISCUSSION BY ALL).

Upon a brief discussion **Motioned**, Thompson: Upon review of the five candidate's submitted questionnaires and that we found no objections that any candidate would maintain the prescribed "composition" (Chapter R, of Code of General Ordinances, Town Of Oriental) that as Chairman (Crowley) should draft a letter to the Town Manager basically stating that we found all candidates acceptable to fill the vacant seat and that the five candidates questionnaires be provided to the Town Commissioners for them to appoint a replacement to fill our vacancy. **Seconded**: Crowley, **Vote**: 3-0 (See attachment/exhibit 2: Letter to Town Manager)

Item #3:

ESTABLISH NEXT MEETING: CONCUR THAT WE WILL CONTINUE TO MEET ON THE SECOND THURSDAY OF SPECIFIED MONTHS (JAN., FEB., MAR., JULY, AND OCTOBER AND OTHER MONTHS AS WARRANTED) AT 4:30 PM AT ORIENTAL TOWN HALL.

After a brief open discussion we agreed to meet as we have in the past, 2nd Thursday of scheduled/specified months and at 1630 hrs at Town Hall. Our next meeting is January 14, 2016 at Town hall at 1630 hrs. However we also agreed that once our vacant seat is filled that we would again review our meeting "time"

ADJOURN:

Without further discussion Thompson **Motion** to adjourn, **Second**: Tierney **Vote**: 3-0
The meeting was adjourned @ 1740 hrs.

Scribe/Chairman:

Crowley