

Town of Oriental  
Town Board Meeting  
May 5, 2015

The Town Board of Oriental held its regularly scheduled monthly meeting on Tuesday, May 5, 2015 at 7:00 pm. The Mayor determined a quorum to be present, and opened the meeting with the Pledge of Allegiance.

**Present:** Mayor Sage, Commissioners Overcash, White, Venturi, Summers and Winfrey, Town Manager Miller, Police Chief Moore, Administrative Assistant Dimond, and public.

The Agenda and Consent Agenda were presented for Board approval.

**Motion:** Commissioner Venturi motioned to approve the agenda, Commissioner Summers seconded. Motion passed 5-0.

**Motion:** Commissioner Summers motioned to approve the consent agenda with the exception of item b, April 7, 2015 minutes. Commissioner Overcash seconded. Motion passed 5-0.

Commissioner Summers requested that in the April 7, 2015 minutes, regarding disconnecting the Lou Mac Park electric boards, the phrasing be recorded as ‘the Mayor directed the Town Manager with no objections.’ Commissioner Venturi requested that in future minutes, the manager’s report be bulleted.

**Motion:** Commissioner Overcash motioned to approve the edited April 7, 2015 minutes, Commissioner Venturi seconded. Motion passed 5-0.

In the public comment period, Bill Hines inquired if the Town would consider purchasing a wheelchair accessible kayak ramp, stating that it would be a great asset for the Town. Commissioners Overcash and White assured Mr. Hines that the issue could be brought to the Harbor Waterfronts Committee.

On item five, street closures, the Commissioners discussed adding the Paws Parade as a fixed, annual street closure.

**Motion:** Commissioner White motioned to add the Paws Parade to annual street closures as outlined, Commissioner Winfrey seconded. Motion passed 5-0.

Following a discussion on annual street closures, Mayor Sage asked that the Town specify the streets that will be closed for each annual event. Town Manager Miller stated that she would edit

the draft to include street names.

The Commissioners were presented with a resolution to issue a proclamation recognizing May 10-16, 2015 as Police Week in appreciation of the Town's police force.

**Motion:** Commissioner Summers motioned to adopt the proclamation recognizing May 10-16, 2015 as Police Week and to authorize Mayor Sage to sign the proclamation on behalf of the Board, Commissioner Winfrey seconded. Motion passed 5-0.

The Commissioners were presented with a resolution to issue a proclamation recognizing May 17-23, 2015 as Public Works Week in appreciation of the Town's Public Works Department.

**Motion:** Commissioner Summers motioned to adopt the proclamation recognizing May 17-23, 2015 as Public Works Week and to authorize Mayor Sage to sign the proclamation on behalf of the Board, Commissioner Winfrey seconded. Motion passed 5-0.

The Commissioners were presented with a budget amendment to A. move General Fund police lines (including unbudgeted income) to police items to fund audio/surveillance equipment for Chief Moore and B. remove the Lou Mac Park electrical boards line from tourism funds and move it to unbudgeted funds under parks and recreation.

**Motion:** Commissioner White motioned to approve the budget amendment as stated, Commissioner Summers seconded. Motion passed 5-0.

Manager's Report;

- The Water Fund is temporarily balanced, the Water Advisory Board is working diligently and will have firmer numbers following their upcoming meeting on the 11<sup>th</sup>. Town Administration will have more software demos between now and then for new water billing programs.
- A General Fund workshop was held on Thursday, changes have been made and the fund is still in balance. By the end of next week, the Town should have all of the numbers needed to finalize the budget.
- The Rotary Club sent a thank you letter for the Town's assistance with the In-Water Boat Show.
- There are two board resignations. Larry DeChesser has resigned from the Water Advisory Board due to health reasons. David Kibbe has resigned from the Planning Board due to increased work commitments.
- The Lou Mac Park electric boards have been shut off. The oldest electric pole in the right corner of the park still has power.

- Town Administrative Assistant Tammy Cox has received a \$500 scholarship from the Local Government Federal Credit Union and the School of Government Scholarship Selection Committee of the Carolinas Cred Union Foundation for the Introduction to Local Government Finance course, offered through the School of Government.
- The annual GDS brown good/ white good pickup will be this coming Saturday.

Commissioner comments on the Town Manager's report;

- Commissioner Summers reminded the room that the Paddling in Pamlico Festival was coming up, May 23-25. Additionally, he questioned Town Manager Miller if she had signed on to the updated Pamlico Emergency Operations Plan. Town Manager Miller responded that she will be reviewing it shortly.
- Commissioner White commented that with hurricane season approaching, it might be advisable to compile a list of the Mayor and Commissioners' physical addresses so they can be easily found in the case of an emergency.
- Commissioner Overcash asked if there was a known date for the next hazardous materials drop-off in Bayboro. Town Manager Miller replied that she would find out.
- Commissioner Summers requested that financial reports be available further ahead of time and listed formally in the Manager's Report. Additionally, he requested that there be a clearer way to view Town employee salaries and to make them available to the public.

In the Police Report, Police Chief Moore reported that there had been no significant incidents.

There was no comment on the Board/Committee Reports.

There were no comments during the Commissioner Comment period.

Mayor Sage opened the public hearing on the application for a Special Use Permit by Kimberly Hanley for her residence at 402 Academy Street. Ms. Hanley has applied to change her property's use from residential to vacation rental/ residential. The Planning Board has reviewed the application and recommended its approval to the Town Board. Mayor Sage asked if any members of the public wished to offer witness, to testify, or to comment. No members of the public wished to speak.

**Motion:** Commissioner Overcash motioned to close the public hearing portion of the proceedings, Commissioner Summers seconded. Motion passed 5-0.

Having heard all the evidence and arguments presented at the hearing, the Board evaluated if the application for a Special Use Permit could be granted based on compliance with the seven elements as listed below:

**1. Is the requested SUP within the jurisdiction of the Board of Commissioners?**

The Board found that the SUP is within the jurisdiction of the Board of Commissioners.

**2. Is the application complete?**

The Board found that the application is complete.

**3. Does the change in use comply with the GMO?**

The Board found that the change in use does comply with the GMO.

**4. With the change in use materially endanger the public health or safety?**

The Board found that the change in use will not materially endanger the public health or safety.

**5. Will the change in use substantially injure the value of adjoining or abutting property?**

The Board found that the change in use will not substantially injure the value of adjoining or abutting property.

**6. Will the change in use be in harmony with the existing change in use and use within the area in which it is located?**

The Board found that the change in use is in harmony with the existing change in use and use within the area in which it is located.

**7. Will the change in use be in general conformity with any plans officially adopted by the Town Commissioners?**

The Board found that the change in use will be in general conformity with any plans officially adopted by the Town Commissioners.

**Motion:** After meeting the findings in the GMO, Commissioner Summers motioned to authorize the Town Manager to issue a Special Use Permit for a change of use for 402 Academy Street, Commissioner Overcash seconded. Motion passed 5-0.

**Motion:** Commissioner White motioned to adjourn, Commissioner Venturi seconded. Motion passed 5-0.

The meeting adjourned at 7:50 PM.

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Bill Sage, Mayor

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Diane H. Miller, Town Manager