

Water Advisory Board
Meeting Agenda
Friday, March 8, 2024
Large Conference Room 9:00am

1. Introductions and review of Chapter K Water Board Ordinance.
2. Review of the Letter of Intent to Fund: Water Systems Improvements project.
3. High level overview of current water infrastructure: Andrew Cox and Daniel Early
4. RFP/RFQ comments for selecting an Engineering Firm to address the first phase: Assessment of Current Environment and List of Priorities.
Factors to consider:
 - HUB qualifications/certification.
 - Experience constructing on the Neuse River.
 - Number of other projects contracted by the company.
 - Ability to execute the contract and finish the repair ASAP (date of proposed completion).
 - Experience constructing in Pamlico County.
 - Outstanding litigation against the company.
 - Insurance to cover to the cost of the project
 - Worker's Compensation for all employees on the project.
 - Favorable history from previous work performed for the Town of Oriental.
 - Cost estimate by (each) material and labor.
5. Next Steps and Action Items

Presentation by Scotty Wilkins, USG Water: Meter Bench Test Results and AMI Software Functionality, 10:00am - 11:30am

Attached: Letter of Intent of Fund and Example RFQ